

## **EXPENSES PAYMENTS FOR COACHES**

JLC/3.1.2014

as recommended by the Finance Sub-Committee, 24.9.2013, and accepted by the General Committee, 1.10.2013.

Coaches are to be given a funding allowance which they can draw upon, subject to criteria, for bona fide expenses. It is up to the coaches to decide how or whether they wish to spend the money.

1) Fees for Level 1 and Level 2 courses will continue to be reimbursed outside of this scheme. (There was no discussion of the travel costs for these courses.)

2) The funding is for:

- other bona fide course fees
- associated travel and/or accommodation
- travel to support their B&H athletes

3) In addition:

- payment will only be made on production of receipts to the Treasurer
- no travel expenses will be paid if the club has provided a motor coach to the venue
- where attendance is to support their athletes in competition, these should not be family members.

4) The eligibility criteria for coaches to receive funding are:

- the coach has signed up to B&HCAC on the form created by Mike E-M as part of our Clubmark renewal application
- the coach should be regularly coaching B&H athletes
- the coach has at least one year in post and attends coaches' meetings, (at least four of the annual six)

5) The ceiling for funding to be:

- Level 2 coach: £300
- Level 1 coach: £100

6) The scheme to run for one year from 1<sup>st</sup> January 2014 with a review at year end.

7) Those who coach for B&H but choose not to sign up to the club on the Clubmark form (see eligibility criteria) will not receive a funding allowance but will have to request funding on a case-by-case basis. As ever, this will be looked upon more favourably if requests are made in advance.

As decided by the General Committee, 3.12.2013:

8) Mileage rate for cars and vans to be 25 pence/mile.

As decided by the General Committee, 4.02.2014:

9) Coaches may claim travelling expenses for travelling to Withdean Stadium to coach athletes.