

## **EXPENSES PAYMENTS FOR OFFICIALS AND TEAM MANAGERS**

as recommended by the Finance Sub-Committee, 26.11.2013, and finalised/accepted by the General Committee, 3.12.2013.

- 1) Officials volunteering outside of the club should look to the relevant organising body for expenses reimbursement.
- 2) Travel expenses will not be paid where the club has made a motor coach available for the trip.
- 3) Officials and Team Managers (even if competing) will no longer have to pay the match fee when travelling by club motor coach, ie free travel.
- 4) In other cases, reasonable expenses may be claimed via a new expenses form. Receipts should be attached and/or mileage rate claimed as applicable.
- 5) Mileage will be paid at 25p/mile.
- 6) Travel sharing is to be encouraged and there will be no payment for carrying passengers.
- 7) There will be an annual funding limit of £100. If the Official or Team Manager is also a Coach, then their highest limit applies (and not the sum of the two).